## Cash and bank book

Relief Unlimited, PO Box 2378, Port Jabel, Euro

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Receipts								
Date	Details	Ref. No.	Code	Cash in	Bank in			
01-Mar	Opening balances			19,150.00	0.00			
02-Mar	Cash from Headquarters			20,000.00				
Total rece	ipts (including opening balances)			39,150.00	0.0			

## Cash and bank book

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Paymer Date	Details	Ref. No.	Cheque number	Code	Cash out	Bank out
02-Mar	Purchase ZED				10,000	
09-Mar	Purchase ZED				3,000	
16-Mar	Purchase ZED				7,000	
30-Mar	Purchase ZED				16,000	
Total pay					36,000	

**Closing balance** (total receipts - total payments)

3,150

0