



"CASE STUDY"

GUIDED EXERCISE FOR THE SUBMISSION OF OPERATION PROPOSALS TO ECHO

(Phase II: Proposal)

In collaboration with



With the contribution of



INSTRUCTIONS FOR USE

This section, relative to the operation proposal, includes a model of operation proposal, built according to the specifications of the FPA 2003 and to the new requests ECHO poses for the submission of an operation proposal. Documents in this section include:

- *Single Form*
- *Budget Breakdown*
- *Logical Framework*
- *Workflow Planning*

The purpose of this section is to let personnel prepare stronger humanitarian projects and meet the needs set forth by ECHO in the *quality partnership* defined by the 2003 FPA.

NOTE:

1. The documents included **do not represent** either **ECHO official documents** or a perfect operation model to be replicated when writing an operation proposal and/or in the various phases of execution of an operation;
2. The exercise has been built around the hypothesis of an operation **CO-FINANCED** by ECHO within a **GLOBAL PLAN**. Common sense dictates that in primary emergency and emergency cases the level of detail of this operation proposal will be difficult to attain, and hardly required.

Any remarks or requests for information can be sent to the following e-mail address:
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