



EUROPEAN COMMISSION
HUMANITARIAN AID OFFICE (ECHO)

GRANT AGREEMENT

Name of the humanitarian organisation:

Title of the operation:

Grant agreement number:

Initial budget

Modified Budget

Date:

BUDGET SUMMARY and FINANCIAL PLAN			
A. ELIGIBLE EXPENDITURE		B. FINANCIAL PLAN	
01. Goods & services delivered to beneficiaries			
01.01. Food Security		* Total eligible costs:	€
01.02. Water and Sanitation			
01.03. Health		* Maximum EC contribution :	€
01.04. Nutrition		Percentage of total eligible costs	%
01.05. Shelter		Corresponding amount	€
01.06. Non food items			
01.07. Rehabilitation/continuum		* Contribution Organisation :	€
01.08. Disaster preparedness and mitigation			
01.09. Special mandates		* Contributions by other donors :	€
01.10. Specific actions		Percentage of total eligible costs	%
01.11. De-mining and awareness			
01.12. International transport		* Pre-financing payment :	€
01.13. Personnel		Percentage of EC contribution	%
02. Support costs			
02.01. Personnel			
02.02. Local logistic costs			
02.03. Durable equipment			
02.04. Security			
02.05. Feasibility, need assesment and other studies			
02.06. Specialised services			
02.07. Insurance costs			
02.08. Visibility and communication programmes			
02.09. Others: as specified in the proposal			
	Subtotal: direct costs		
03. Indirect costs			
04. Reserve (pro memoria)			
	Total Eligible Costs :		



Humanitarian Organisation:

Title of the Operation:

Grant agreement number :

BUDGET BREAKDOWN

Total estimated budget	
Total direct costs of the Operation	
Maximum EC contribution	
Percentage of total eligible costs	

Code	Heading	Initial	Modified	Actual Budget
01	Goods & services delivered to the beneficiaries			
01.01.	Food Security			
01.01.01.	Basic food security			
01.01.02.	Other food distribution			
01.01.03.	Food for work			
01.01.04.	School feeding			
01.01.05.	Public Canteens			
01.01.06.	Agricultural activities			
01.01.07.	Livestock			
01.01.08.	Fisheries			
01.01.80.	Training, local capacity building			
01.01.99.	Other food and security			
01.02.	Water and Sanitation			
01.02.01.	Waste disposal and latrines			
01.02.02.	Rural water sources			
01.02.03.	Urban and municipal supply system			
01.02.04.	Water treatment			
01.02.80.	Training, local capacity building			
01.02.99.	Other water and sanitation			
01.03.	Health			
01.03.01.	Primary health care			
01.03.02.	Secondary health care			
01.03.03.	General health care : primary and secondary			
01.03.04.	Emergency health care			
01.03.05.	Epidemics			
01.03.06.	Drugs supply			
01.03.07.	Routine vaccination			
01.03.08.	Support of specialised institutions			
01.03.09.	Disabled population			
01.03.10.	Health education and training			
01.03.11.	Family planning			
01.03.12.	AIDS and STD			
01.03.13.	Targeted control of endemic diseases			
01.03.14.	Psychosocial			
01.03.15.	Rehabilitation of medical facilities			
01.03.80.	Training, local capacity building			
01.03.99.	Other health			

Code	Heading	Initial	Modified	Actual Budget
01.04.	Nutrition			
01.04.01.	Therapeutic feeding			
01.04.02.	Supplementary feeding			
01.04.03.	Supplementary and Therapeutic feeding			
01.04.04.	Nutritional education			
01.04.05.	Surveys and monitoring			
01.04.80.	Training, local capacity building			
01.04.99.	Other nutrition			
01.05.	Shelter			
01.05.01.	Emergency shelter			
01.05.02.	Post emergency/semi-permanent shelter			
01.05.80.	Training, local capacity building			
01.05.99.	Other shelter			
01.06.	Non food items			
01.06.01.	Domestic items			
01.06.02.	Heating and cooking fuel			
01.06.03.	Survival items			
01.06.04.	Hygiene items			
01.06.05.	Educational items			
01.06.06.	Resettlement items			
01.06.80.	Training, local capacity building			
01.06.99.	Other non food items			
01.07.	Rehabilitation/continuum			
01.07.01.	Permanent shelter			
01.07.02.	Educational facilities			
01.07.03.	Social services			
01.07.04.	Self-sufficiency			
01.07.80.	Local capacity building/training			
01.07.99.	Other rehabilitation			
01.08.	Disaster preparedness and mitigation			
01.08.01.	Infrastructure support			
01.08.02.	Advocacy and public awareness raising			
01.08.03.	Mitigation works			
01.08.04.	Mapping and data computerization			
01.08.05.	Education			
01.08.06.	Early warning systems			
01.08.07.	Research and dissemination			
01.08.08.	Facilitation of co-ordination			
01.08.09.	Institutional strengthening			
01.08.80.	Local capacity building/training			
01.08.99.	Other DIPECHO			
01.09.	Special mandates			
01.09.01.	Protection			
01.09.02.	Facilitation of co-ordination			
01.09.03.	Info management and dissemination			
01.09.04.	Family reunification/tracing			
01.09.05.	Care and maintenance			
01.09.06.	Facilitation of return			
01.09.80.	Local capacity building/training			
01.09.99.	Other special mandates			
01.10.	Specific actions			
01.10.01.	Logistics			
01.10.02.	Security and protection			
01.10.03.	Emergency rehabilitation infrastructure			
01.10.04.	Capacity building (NGOs and other humanitarian actors)			
01.10.80.	Local capacity building/training			
01.10.99.	Other specific actions			

Code	Heading	Initial	Modified	Actual Budget
01.11.	<i>De-mining and awareness</i>			
01.11.01.	De-mining			
01.11.02.	Awareness			
01.11.80.	Local capacity building/training			
01.11.99.	Other de-mining			
01.12.	<i>International transport</i>			
01.12.01.	Maritime			
01.12.02.	Overland			
01.12.03.	Air			
01.13.	<i>Personnel</i>			
01.13.01.	Expatriate staff			
01.13.02.	Local staff			
02.	Support costs			
02 01.	<i>Personnel</i>			
02.01.01.	Expatriate staff			
02.01.02.	Local staff			
02 02.	<i>Local logistic costs</i>			
02.02.01.	Office expenses			
02.02.02.	Office consumable and supplies			
02.02.03.	Local contracted transport			
02.02.04.	Distribution, storage and daily labour			
02.02.05.	Running costs			
02.02.06.	Other			
02 03.	<i>Durable equipment</i>			
02.03.01.	Vehicles			
02.03.02.	Communication			
02.03.03.	Other			
02 04.	<i>Security</i>			
02 05.	<i>Feasibility, need assessment and other studies</i>			
02 06.	<i>Specialised services</i>			
02.06.01.	External quality and quantity controls			
02.06.02.	External evaluation			
02.06.03.	External audit			
02 07.	<i>Insurance costs</i>			
02 08.	<i>Visibility and communication programmes</i>			
02 09.	<i>Others to be specified in the proposal</i>			
03	Indirect costs			
04	Contingency reserve (pro memoria)			



EUROPEAN COMMISSION
HUMANITARIAN AID OFFICE (ECHO)

GRANT AGREEMENT

Humanitarian Organisation:

Title of the Operation:

Grant agreement number :

INTERIM FINANCIAL REPORT

Total estimated budget

Total direct costs of the Operation

Maximum EC contribution

Percentage of total eligible costs

Code	Heading	Initial	Modified	Actual Budget
01	Goods & services delivered to the beneficiaries			
01.01.	Food Security			
01.01.01.	Basic food security			
01.01.02.	Other food distribution			
01.01.03.	Food for work			
01.01.04.	School feeding			
01.01.05.	Public Canteens			
01.01.06.	Agricultural activities			
01.01.07.	Livestock			
01.01.08.	Fisheries			
01.01.80.	Training, local capacity building			
01.01.99.	Other food and security			
01.02.	Water and Sanitation			
01.02.01.	Waste disposal and latrines			
01.02.02.	Rural water sources			
01.02.03.	Urban and municipal supply system			
01.02.04.	Water treatment			
01.02.80.	Training, local capacity building			
01.02.99.	Other water and sanitation			
01.03.	Health			
01.03.01.	Primary health care			
01.03.02.	Secondary health care			
01.03.03.	General health care : primary and secondary			
01.03.04.	Emergency health care			
01.03.05.	Epidemics			
01.03.06.	Drugs supply			
01.03.07.	Routine vaccination			
01.03.08.	Support of specialised institutions			
01.03.09.	Disabled population			
01.03.10.	Health education and training			
01.03.11.	Family planning			
01.03.12.	AIDS and STD			
01.03.13.	Targeted control of endemic diseases			
01.03.14.	Psychosocial			
01.03.15.	Rehabilitation of medical facilities			
01.03.80.	Training, local capacity building			
01.03.99.	Other health			

Code	Heading	Initial	Modified	Actual Budget
01.04.	Nutrition			
01.04.01.	Therapeutic feeding			
01.04.02.	Supplementary feeding			
01.04.03.	Supplementary and Therapeutic feeding			
01.04.04.	Nutritional education			
01.04.05.	Surveys and monitoring			
01.04.80.	Training, local capacity building			
01.04.99.	Other nutrition			
01.05.	Shelter			
01.05.01.	Emergency shelter			
01.05.02.	Post emergency/semi-permanent shelter			
01.05.80.	Training, local capacity building			
01.05.99.	Other shelter			
01.06.	Non food items			
01.06.01.	Domestic items			
01.06.02.	Heating and cooking fuel			
01.06.03.	Survival items			
01.06.04.	Hygiene items			
01.06.05.	Educational items			
01.06.06.	Resettlement items			
01.06.80.	Training, local capacity building			
01.06.99.	Other non food items			
01.07.	Rehabilitation/continuum			
01.07.01.	Permanent shelter			
01.07.02.	Educational facilities			
01.07.03.	Social services			
01.07.04.	Self-sufficiency			
01.07.80.	Local capacity building/training			
01.07.99.	Other rehabilitation			
01.08.	Disaster preparedness and mitigation			
01.08.01.	Infrastructure support			
01.08.02.	Advocacy and public awareness raising			
01.08.03.	Mitigation works			
01.08.04.	Mapping and data computerization			
01.08.05.	Education			
01.08.06.	Early warning systems			
01.08.07.	Research and dissemination			
01.08.08.	Facilitation of co-ordination			
01.08.09.	Institutional strengthening			
01.08.80.	Local capacity building/training			
01.08.99.	Other DIPECHO			
01.09.	Special mandates			
01.09.01.	Protection			
01.09.02.	Facilitation of co-ordination			
01.09.03.	Info management and dissemination			
01.09.04.	Family reunification/tracing			
01.09.05.	Care and maintenance			
01.09.06.	Facilitation of return			
01.09.80.	Local capacity building/training			
01.09.99.	Other special mandates			
01.10.	Specific actions			
01.10.01.	Logistics			
01.10.02.	Security and protection			
01.10.03.	Emergency rehabilitation infrastructure			
01.10.04.	Capacity building (NGOs and other humanitarian actors)			
01.10.80.	Local capacity building/training			
01.10.99.	Other specific actions			

Code	Heading	Initial	Modified	Actual Budget
01.11.	<i>De-mining and awareness</i>			
01.11.01.	De-mining			
01.11.02.	Awareness			
01.11.80.	Local capacity building/training			
01.11.99.	Other de-mining			
01.12.	<i>International transport</i>			
01.12.01.	Maritime			
01.12.02.	Overland			
01.12.03.	Air			
01.13.	<i>Personnel</i>			
01.13.01.	Expatriate staff			
01.13.02.	Local staff			
02.	Support costs			
02 01.	<i>Personnel</i>			
02.01.01.	Expatriate staff			
02.01.02.	Local staff			
02 02.	<i>Local logistic costs</i>			
02.02.01.	Office expenses			
02.02.02.	Office consumable and supplies			
02.02.03.	Local contracted transport			
02.02.04.	Distribution, storage and daily labour			
02.02.05.	Running costs			
02.02.06.	Other			
02 03.	<i>Durable equipment</i>			
02.03.01.	Vehicles			
02.03.02.	Communication			
02.03.03.	Other			
02 04.	<i>Security</i>			
02 05.	<i>Feasibility, need assesment and other studies</i>			
02 06.	<i>Specialised services</i>			
02.06.01.	External quality and quantity controls			
02.06.02.	External evaluation			
02.06.03.	External audit			
02 07.	<i>Insurance costs</i>			
02 08.	<i>Visibility and communication programmes</i>			
02 09.	<i>Others to be specified in the proposal</i>			
03	Indirect costs			
04	Contingency reserve (pro memoria)			



EUROPEAN COMMISSION
HUMANITARIAN AID OFFICE (ECHO)

GRANT AGREEMENT

Humanitarian Organisation:

Title of operation:

Grant agreement number:

BREAKDOWN OF EXPENDITURE - FINAL FINANCIAL REPORT

Code	Heading	Quantity	Unit	Duration	Unit	Unit price in EUR	Total in EUR	Accounting reference number
01	TITLE : Goods and services delivered to the beneficiaries (direct costs)							
01.01	Food Security							
01.01.01.	<i>Basic Food security</i>							
01.01.02.	<i>Other food distribution</i>							
01.01.03.	<i>Food for work</i>							
01.01.04.	<i>School feeding</i>							
01.01.05.	<i>Public Canteens</i>							
01.01.06.	<i>Agricultural activities</i>							
01.01.07.	<i>Livestock</i>							
01.01.08.	<i>Fisheries</i>							
01.01.80.	<i>Training, local capacity building</i>							
01.01.99.	<i>Other food and security</i>							
01.02	Water and sanitation							
01.02.01.	<i>Waste disposal and latrines</i>							
01.02.02.	<i>Rural water sources</i>							
01.02.03.	<i>Urban and municipal supply system</i>							
01.02.04.	<i>Water treatment</i>							
01.02.80.	<i>Training, local capacity building</i>							
01.02.99.	<i>Other water and sanitation</i>							

Code	Heading	Quantity	Unit	Duration	Unit	Unit price in EUR	Total in EUR	Accounting reference number
01.03	Health							
01.03.01	Primary Health care							
01.03.02	Secondary health care							
01.03.04	Emergency health care							
01.03.05	Epidemics							
01.03.06	Drugs supply							
01.03.07	Routine vaccination							
01.03.08	Support of specialised institutions							
01.03.09	Disabled population							
01.03.10	Health education and training							
01.03.11	Family planning							
01.03.12	AIDS and STD							
01.03.13	Targeted control of endemic diseases							
01.03.14	Psychosocial							
01.03.15	Rehabilitation of medical facilities							
01.03.80	Training, local capacity building							
01.03.99	Other health							
01.04	Nutrition							
01.04.01	Therapeutic feeding							
01.04.02	Supplementary feeding							
01.04.03	Supplementary and therapeutic feeding							
01.04.04	Nutritional education							
01.04.05	Surveys and monitoring							
01.04.80	Training, local capacity building							
01.04.99	Other nutrition							
01.05.	Shelter							
01.05.01	Emergency shelter							
01.05.02	Post emergency/semi-permanent shelter							
01.05.80	Training, local capacity building							
01.05.99	Other shelter							

Code	Heading	Quantity	Unit	Duration	Unit	Unit price in EUR	Total in EUR	Accounting reference number
01.06	Non food items							
01.06.01.	Domestic items							
01.06.02.	Heating and cooking fuel							
01.06.03.	Survival items							
01.06.04.	Hygiene items							
01.06.05.	Educational items							
01.06.06.	Resettlement items							
01.06.80.	Training, local capacity building							
01.06.99.	Other non food items							
01.07	Rehabilitation / continuum							
01.07.01.	Permanent shelter							
01.07.02.	Educational facilities							
01.07.03.	Social services							
01.07.04.	Self-sufficiency							
01.07.80.	Local capacity building/training							
01.07.99.	Other rehabilitation							
01.08	Disaster preparedness and mitigation							
01.08.01.	Infrastructure support							
01.08.02.	Advocacy and public awareness raising							
01.08.03.	Mitigation works							
01.08.04.	Mapping and data computerization							
01.08.05.	Education							
01.08.06.	Early warning systems							
01.08.07.	Research and dissemination							
01.08.08.	Facilitation of co-ordination							
01.08.09.	Institutional strengthening							
01.08.80.	Local capacity building/training							
01.08.99.	Other DIPECHO							
01.09	Special mandates							
01.09.01.	Protection							
01.09.02.	Facilitation of co-ordination							
01.09.03.	Info management and dissemination							
01.09.04.	Family reunification/tracing							
01.09.05.	Care and maintenance							
01.09.06.	Facilitation of return							
01.09.80.	Local capacity building/training							
01.09.99.	Other special mandates							

Code	Heading	Quantity	Unit	Duration	Unit	Unit price in EUR	Total in EUR	Accounting reference number
01.10	Specific actions							
01.10.01.	Logistics							
01.10.02.	Security and protection							
01.10.03.	Emergency rehabilitation infrastructure							
01.10.04.	Capacity building of NGOs							
01.10.80.	Local capacity building/training							
01.10.99.	Other specific actions							
01.11	De-mining and awareness							
01.11.01.	De-mining							
01.11.02	Awareness							
01.11.80.	Local capacity building/training							
01.11.99.	Other de-mining							
01.12	International transport							
01.12.01.	Maritime							
01.12.02.	Overland							
01.12.03.	Air							
01.13	Personnel							
01.13.01.	Expatriate staff							
01.13.02.	Local staff							
2	TITLE : Support costs (direct costs)							
02.01.	Personnel							
02.01.01.	Expatriate staff							
02.01.02.	Local staff							
02.02.	Local logistic costs							
02.02.01.	Office expenses							
02.02.02.	Office consumable and supplies							
02.02.03.	Local contracted transport							
02.02.04	Distribution, storage and daily labour							
02.02.05.	Running costs							
02.02.06.	Other							
02.03.	Durable equipment							
02.03.01.	Vehicles							
02.03.02.	Communication							
02.03.03	Other							

Code	Heading	Quantity	Unit	Duration	Unit	Unit price in EUR	Total in EUR	Accounting reference number
02.04	Security							
02.05.	Feasibility, need assesment and other studies							
02.06.	Specialised services							
02.06.01.	<i>External quality and quantity controles</i>							
02.06.02.	<i>External evaluation</i>							
02.06.03.	<i>External audit</i>							
02.07.	Insurance costs							
02.08	Visibility and communication programmes							
02.09.	Others to be specified in the proposal							
Subtotal: direct costs								
EC contribution to direct costs in %								
EC contribution to direct costs in EUR								
3	TITLE : Indirect costs							
4	TITLE : Reserve (pro memoria)							
Total eligible costs:								
Prefinancing								
Final payment requested								